



সানলাইফ ইনসিওরেন্স কোম্পানী লিমিটেড

SUNLIFE INSURANCE COMPANY LTD

NOTICE OF 2nd EXTRA-ORDINARY GENERAL MEETING

Notice is hereby given that 2nd Extra-ordinary General Meeting of the Members of Sunlife Insurance Company Limited will be held on Tuesday, 29th September 2020 at 10:00 a.m. using Digital Platform through the link <https://sunlifeins.bdvirtualagm.com> (in pursuance with BSEC Order SEC/SRMRC/04-231/25 dated 08 July 2020) to transact the following businesses:

Special Business :

1. To approve the sale of 8 Katha 6 Chatak & 17 Square feet land located at, 15 Biruttam Ak Khondaker Road Mohakhali, Dhaka, at Tk. 45 (Forty Five) Crore plus four floor (9,10,11 & 12) plus Tk. 1 Crore and sale of Company's two floors that is 4th & 5th floor of BTA Tower measuring 7527.69 square feet at Tk. 7,90,40,220/- for policy holder claim payment.

Resolved that as per clause(b) of BSEC Notification No-BSEC/CMRRCR/2009-193/2/Admin/103 consent of the shareholders be and is here by obtained for sale of 8 katha 6 chatak & 17 square feet land located at 15 biruttam A.K Khandakar Road, Mohakhali Dhaka at Tk. 45(forty five) crore plus & 4(four) floor (9,10,11,12) plus Tk. 1 crore and sale of Company's two floors that is 4th & 5th floor of BTA Tower measuring 7527.69 square feet at Tk. 7,90,40,220/-

By Order of the Board of Directors


(Md. Abdul Aziz)
Company Secretary

Dhaka, 07 September 2020

Notes:

- A. The Members, whose name appeared on the Members/Depository Register as on Record Date i.e 6th September 2020 are eligible to attend and vote at the 2nd Extra Ordinary General Meeting (EGM).
- B. Pursuant to the Bangladesh Securities Exchange Commission's Order No. SEC/SRMIC/04-231/932 Dated 24 march 2020, the EGM will be virtual meeting of the members, which will be conducted via Live webcast by using digital platform.
- C. The members will be able to submit their question/comments and vote electronically 24 hours before Commencement of the EGM and during the EGM, For logging into the system, the members need to Put their 16 digit Beneficial Owner (BO) ID number and other credential as proof of their identity by Visiting the link given to the website of the Company i.e www.sunlifeinsbd.com, The link also sent/be Sent to the email addresses of the respected shareholders.
- D. The Detailed procedures to participate in the virtual meeting and frequently asked Questions (FAQs) have been provided in the company's website at www.sunlifeinsbd.com
- E. We encourage the members to log into the system prior to the meeting start time of 10.10 AM (Dhaka time). Please Contact +8801940441801 for technical difficulties in accessing the virtual meeting.
- F. Members entitled to attend and vote at the EGM may appoint a proxy to attend and vote on his/her stead. The proxy form "duty filled, signed and stamped at BDT 20 must be Sent through email to sunlife share office at sunlife@dtechltd.com at Least 72 hours before commencement of the EGM.
- G. The Financial statements for the year ended 31 December 2018 & 2019 are uploaded in the website of the company for information.